



GCC-PRES Memo No. 2020-04

To: GCC Parents / Guardians
From: Dr. Christine J. Tan, President
Subject: Expanded Discussion of Finances of SY 2020-2021 and SY 2019-2020
Date: May 30, 2020 (Saturday)

Dear GCC Parents / Guardians,

Warm greetings in Christ.

Thanks for your kind attention. As previously planned, this Memo is an *expanded discussion* of the **Finances** of SY 2020-2021 and SY 2019-2020, which was *briefly* mentioned in the prior May 21, 2020 Memo.

We are aware of, and sympathetic to, the concerns & challenges of parents, students, and families in these uncertain times, brought about by COVID-19.

GCC is committed to ensuring that the important task of your child's Education continues uninterrupted during this Covid-19 pandemic.

Part A: School Year 2020-2021 (Financial)

(1) As previously mentioned in the May 21, 2020 Memo, there is **NO increase in the Tuition and Miscellaneous fees for the SY 2020-2021.**

Furthermore, **for GCC's CURRENT STUDENTS who re-enroll for SY 2020-2021, there will be an automatic 1-time Voucher applied to Miscellaneous fees.** Please refer to Table (*on page 2*).

This is our sincere effort to help ease the financial burden of parents / guardians during this challenging situation, and at sacrifice to our School. Although this was not an easy decision, but we believe this is the right decision to be made at this time.

Level	SY 2019-2020 Tuition & Misc. Fees	Originally Approved SY 2020-2021 Tuition & Misc. Fees	<u>SY 2020-2021 Adjusted Fees</u> No Tuition Increase & Reduced Misc. Fees *** ~~~~~ For Tracks #1 and #2 *** (Current Students and New Students)	Amount Reduced	Percentage Discount
Toddler	114,736.00	117,040.00	104,166.00	12,874.00	11.00
Nursery	102,410.00	104,473.00	94,026.00	10,447.00	10.00
Preparatory	98,115.00	100,090.00	90,081.00	10,009.00	10.00
Kindergarten	99,812.00	101,904.00	91,714.00	10,190.00	10.00
Grade 1	114,753.00	118,208.00	102,841.00	15,367.00	13.00
Grade 2	106,799.00	110,055.00	96,782.00	13,273.00	12.06
Grade 3	106,994.00	110,225.00	96,952.00	13,273.00	12.04
Grade 4	106,657.00	109,843.00	96,470.00	13,373.00	12.17
Grade 5	106,511.00	109,689.00	96,324.00	13,365.00	12.18
Grade 6	106,511.00	109,689.00	96,324.00	13,365.00	12.18
Grade 7	146,216.00	150,658.00	131,073.00	19,585.00	13.00
Grade 8	136,918.00	141,081.00	125,109.00	15,972.00	11.32
Grade 9	137,238.00	141,425.00	125,414.00	16,011.00	11.32
Grade 10	137,032.00	141,451.00	125,223.00	16,228.00	11.47
Grade 11	139,218.00	144,327.00	129,231.00	15,096.00	10.46
Grade 12	139,053.00	144,768.00	129,077.00	15,691.00	10.84

***** NOTES:**

- (a) *No Tuition Increase (based on SY 2019-2020), and Miscellaneous Fees with 1-time Automatic Voucher (for all levels)*
- (b) *This 1-time Voucher will be applied AUTOMATICALLY to Miscellaneous fees.*
- (c) *If Track #2 is able to have In-Person Schooling at GCC campus (for 2nd and 3rd Grading Periods), Miscellaneous Fees will be adjusted accordingly.*
- (d) *As in the past, Books / e-Books, School Supplies / e-Materials, Uniforms are Not included in these fees.*
- (e) *Currency in Philippine Peso (Php)*

(2) SCHOLARSHIPS / TUITION FEE ASSISTANCE – Scholarships and Tuition Fee Assistance (TFA) continue to be available. You may email Office of Student Affairs at < osa@gcc.edu.ph >

(3) For NEW INCOMING STUDENTS, you are most **Welcome to Apply.**

— New Student Applications are Ongoing and via Online. For inquiries, please send e-mail to the respective departments, as follows—

For Toddler, Nursery, Preparatory, Kindergarten (Ages 2-5)	kinder@gcc.edu.ph
For Grade 1 through Grade 6	elementary@gcc.edu.ph
For Grade 7 through Grade 12	highschool@gcc.edu.ph
For College-level studies	college@gcc.edu.ph

On the E-mail Subject heading, kindly write “NEW STUDENT APPLYING FOR GRADE ___”. In the email, please indicate Child’s Name / Email & Phone contact information / Grade Level Applying for / Other Details.

— **The (ABOVE) TABLE of SY 2020-2021 Fees** (with 1-time Voucher automatically applied to Miscellaneous fees) **applies to NEW incoming students as well.**

— For New Students, the following Fees are **WAIVED** for SY 2020-2021 :

- Php 600 – processing fee for New Student application (includes interview fee & entrance exam fee)
- Php 2,000 – matriculation fee for New Students upon acceptance & enrollment

— GCC Track #1 is also open to students from outside Metro Manila, from any regions in the Philippines, as well as from other countries.

(4) Language Assistance. GCC offers two (2) Curriculums – English and Chinese.

NEW students (or Transferees) with little or NO Background in Chinese or English, may avail of our SPECIAL Programs to learn the BASICS of the Language:

- GCC’s CHINESE LEARNING CENTER – For Mandarin Chinese language
- GCC’s DISCOVERY LEARNING CENTER – For English language

(Foreign students are Welcome to apply.)

(5) College Entrance Test Review (CETR)

For SY 2020-2021, as a service to our incoming Grade 12 students and in consideration of the financial burdens Covid-19 may have brought our parents, the school will provide FREE, but OPTIONAL, ONLINE College Entrance Test Review (CETR).

Online classes will be conducted from August 3 to 21, 2020, on Mondays to Fridays (a detailed schedule will be given a week before classes begin), facilitated by our own GCC teachers with downloadable review materials provided.

(6) SY 2020-2021 Reservations and Registrations

(6-A) Amidst the Covid-19 quarantine restrictions, GCC cares for the safety of our Gracean families. Due to the quarantine situation, GCC's Accounting Office is temporarily NOT AVAILABLE for receiving In-Person payments. (We will inform you, as soon as regular office work is able to be resumed.)

So, for ease of transaction (this time *and* going forward), payment of School fees (Reservations, Registrations, Others) may be done through various modes – Online, Bank transfer, or Bank deposit to the School's BPI or BDO accounts.

After payment, parents are requested to send the **digital file / soft copy** of their deposit slip (or other proof of payment) through School e-mail < payment@gcc.edu.ph >, and a *new* student Online portal (to be announced).

A Separate Memo (with detailed Instructions regarding Payment procedures) will be issued shortly.

(6-B) As GCC has done in recent years, for parents who pay School Year fees *in full* (per New schedule to be given), there is an additional Percentage (%) discount off of entire School Year fees amount.

(6-C) As in the past, payment installment plans are available. You may email to < accountsolutions@gcc.edu.ph >

(6-D) Further details (for the Above items of (6)) to be provided in a separate Memo.

Part B: School Year 2020-2021 (Academic)

(7) GCC-provided Education

Important Distinction: GCC's **Track #1** and **Track #2** are *GCC School*-provided learning online – NOT Homeschooling.

GCC-provided education is high-quality research-based curriculum, with historically-proven track record of academic success – both nationally and internationally.

By God's grace, GCC's Kindergarten, Elementary, High School Departments hold the *highest* level of accreditation from Federation of Accrediting Agencies of the Philippines (FAAP), through the Association of Christian Schools, Colleges & Universities—Accrediting Council Incorporated (ACSCU-ACI). This is **beyond** basic DepEd certification and recognition.

GCC's curricular offerings include international curriculum, such as ABEKA, Bob Jones University Press and Others, as well as quality Local (Philippines) curriculum.

GCC's High School and Senior High School include Advanced Placement (AP) courses, including certification in the rigorous AP Capstone Program. GCC's Senior High School is part of De La Salle University's ConnectEd program.

Moreover, in addition to our *existent* relationships with educational institutions in USA and Taiwan, God has graciously provided... Recently GCC has more than 10 *new* active relationships with prominent educational institutions in the USA, which will *further* enrich and enhance the **high-quality** Christian Education that GCC is providing to our students at *all* levels.

GCC's Administration, Middle Management, Teachers and Staff have been undergoing – and will be undergoing *even more* – **training** for Education in Online framework – both content and pedagogy.

(8) Online Schooling and traditional Homeschooling have key differences for careful consideration.

- Sometimes there is confusion, because both approaches involve students learning *at home*.
- In either approach, parents can be closely involved in their child's education.

In traditional Homeschooling –

- The Homeschooling parent/guardian essentially serves as the child's main teacher for all K–12 subjects. He/she **plans the lessons, assignments, and tests**. To monitor student comprehension (and uphold academic achievement), the parent grades the work of the student.
- In general, the Homeschooling parent/guardian **researches and develops their own curriculum for the child**, including searching for books & materials per Subject. If an existing curriculum is purchased, the parent/guardian would map out a learning schedule and prepare lesson plans for the year.

In Online Schooling –

- **Certified teachers** periodically meet with students for real-time (or sometimes, asynchronous) instruction in the Online classroom. These teachers also grade assignments, administer assessments, evaluate comprehension, and provide ongoing feedback to students through various communications modes. These experienced teachers are available to answer Subject-specific questions, wherein is their area of expertise.
- Parents do **not** function as teachers, but serve as *learning coaches*. Depending on the age/maturity level of the child, parent's responsibilities may involve structuring the daily routine, monitoring school work completion, and providing reminders and motivation (as needed).
- There is a **comprehensive curriculum, which is planned by experienced educators and subject-matter experts**. These professionals develop objectives for the knowledge & skills students need to master. Then they choose appropriate textbooks, resources, learning materials. Afterwards, teachers create lessons and meaningful activities designed to assist students to master each learning objective. Lessons may include multimedia presentations and interactive learning tools.

NOTE: GCC Track #1 (“Online Learning”) is Online Schooling.

(9) 2 EDUCATIONAL TRACK OPTIONS – As previously mentioned, for SY 2020-2021, GCC is offering 2 tracks options.

GCC TRACK #1 – ONLINE LEARNING

Education provided in ALL three (3) Grading Periods will be entirely Online.

Educational Curriculum provided will be generally the same as in Track #2.

GCC Track #1 is also open to students from outside Metro Manila, from any regions in the Philippines, as well as from other countries.

GCC TRACK #2 – BLENDED LEARNING

For the 1st Grading Period, GCC will provide education Online.

For the 2nd and 3rd Grading Periods, instructional Venue (whether in-person or online) to be determined – dependent on Philippines government regulations and GCC assessment of the situation.

Please be assured that instructional Venue decisions will be done with utmost consideration for the health & safety of your children. Should the option/decision be made to go in-person, proper Health precautions & Safety protocols will be followed.

(10) GCC TRACK #3 – HOMESCHOOLING

Good news! In order to better service the needs of GRACE families, we have been Praying & Planning a 3rd track, a Homeschooling-type program for students, pending approval of DepEd.

We are partnering with experienced, international Christian homeschool providers, with high-quality standards, and strong Bible emphasis. *Further details to be provided.*

(Note: The very nature of Homeschooling requires more involvement from parents.)

(11) SY 2020-2021 ACADEMIC PLANS

(11-A) DETAILS about SY 2020-2021 ACADEMIC PLANS will be provided in a separate Memo. This will include academic details, such as Learning Management Systems, communication modes, anticipated Weekly schedules, etc.

(11-B) A *special* orientation Webinar to guide you regarding what to expect in this “new normal” schooling will be scheduled in June 2020.

You may e-mail Academic questions about Online schooling (**Track #1 / Track #2**) to the following e-mail addresses—

- kinder@gcc.edu.ph
- elementary@gcc.edu.ph
- highschool@gcc.edu.ph
- college@gcc.edu.ph

On the E-mail Subject heading, kindly write “RE: Track #1” or “RE: Track #2”. Your sincere questions are welcomed, and will enhance our partnership for your child’s education.

(11-C) Our *regular* Orientations (per Department) via Online will be held in August 2020 (Dates to be Announced), so parents may interact with their child’s grade-level teachers.

Part C: School Year 2019-2020 (Financial)

For the 3rd quarter of SY 2019-2020, we have continued to provide Education to your children via Online delivery modes.

(12) While GCC did not have in-person classes during lockdown from March 10 to May 28, the School did Online classes, and continued to pay the salary of all teachers and personnel.

As a gesture of goodwill to students who continue with GCC (*this applies to students who were Toddler through Grade 11 in SY 2019-2020*), a one-time discount on the Miscellaneous fees – equivalent to approximately **15%** of the Miscellaneous Fees of the 3rd Grading Period of the SY 2019-2020 – will be deducted from the SY 2020-2021 assessment. Computation will be reflected in your assessment form upon enrollment for SY 2020-2021.

Clarifications:

- If students have remaining balance from SY 2019-2020, the above-mentioned discount will be deducted from the remaining balance.
- For Scholarship recipients or Tuition Fee Assistance (TFA) recipients, with inherent Miscellaneous fees discounts, this discount will **NOT** apply.
- For Grade 12 graduating students, the above-mentioned discount will be given in Check form, unless there is remaining balance from SY 2019-2020. Refunds will be processed, as soon as regular office work is able to be resumed.

(13) Refund for Cancelled School Activities. For School activities which did *not* occur (due to Covid-19 quarantine) – such as Retreats, AEP for 3rd Grading-Period, Kinder & Elementary Chinese Summer Camp, others – refunds will be processed, as soon as regular office work is able to be resumed.

For these cancelled School activities, students will NOT need to write a request letter. This will be automatically refunded. Further details to be communicated to the students concerned, by the respective Departments.

Thanks for your patience, as this may take some time, due to current situation.

If anyone is inadvertently missed, you may e-mail the respective departments (with Email Subject heading, “Refund Request”), as follows—

- kinder@gcc.edu.ph
- elementary@gcc.edu.ph
- highschool@gcc.edu.ph
- college@gcc.edu.ph

Actually, some of these items were priorly announced to students, but we are officially including this in the Memo, to alleviate any concerns along these lines.

**Pending the government's quarantine announcements and evaluation of the community health situation in the months ahead, the above points may be subject to change.*

(14) We appreciate the trust that you have shown to GCC in entrusting the education of your precious children to our care.

Please be assured that GCC remains deeply committed to providing our students the BEST possible Christian Education (whether Online and/or In-person), comparable to high-quality, international standards, as we have done these past 70 years.

My heartfelt prayers and best wishes are with you. May our faithful Heavenly Father continue to keep you and your families in good health, and under His loving care and protection.

“The eternal God is thy refuge, and underneath are the everlasting arms” (Deuteronomy 33:27)

“I will love thee, O LORD, my strength. The LORD is my rock, and my fortress, and my deliverer; my God, my strength, in whom I will trust; my buckler, and the horn of my salvation, and my high tower.” (Psalm 18:1-2)

Best regards,
(SGD)

Dr. Christine J. Tan

President

Grace Christian College